

# ACT - connection flowchart



*Clean Energy Council*

- Customer to do own research
- Customer finds a CEC Accredited Installer
- Installer selects/designs a PV system to meet the customer's requirements
- Customer / installer complete Special connection request form for Electricity Distributor
- Gain approval from Electricity Distributor
  - Electricity Distributor will ensure that the PV system complies with all relevant Australian Standards and has current test certificates. If the PV system is compatible with the network and suitable for connection approval will be given
  - If approval is denied, the non-compliant component of the PV system will need to be reselected or redesigned and the process effectively goes back to step two
- Installer contacts the ACT Planning and Land Authority (ACTPLA) to inform them of the electrical work taking place
- Installer may begin to carry out installation of the PV system – but cannot complete the work until ACTPLA has inspected and approved the installation and Electricity Distributor have set-up the required metering arrangement by either installing a second meter or replacing the existing meter
- Installer contacts Electricity Distributor to arrange inspection work
- If the installation passes the inspection Electricity Distributor will place an approval sticker in the meter box
- Request for an appointment
- Installer submits a Request for service form to Electricity Distributor for an appointment to install metering
- Electricity Distributor arranges a suitable appointment date with the installer to carry out this work
- Installation of new metering arrangement
  - Electricity Distributor will meet the customer's installer on-site to install a second electricity meter, or replace the existing meter
- Installer completes PV installation
- The installer then commissions the PV installation.
- Electricity Distributor notifies retailers of successful installation
- Apply for any applicable Renewable Energy Certificates / Solar Credits
- Customer is switched to the default solar generation tariff
- The customer's retailer will make the necessary changes to their account. If the customer wants to participate in the Premium Feed-in Tariff, they should contact their electricity retailer immediately.